

CA20N

IT

2019



3 1761 11894451 1

INDUSTRY

RESEARCH

PROGRAM

APPLICATION

Les formules de demande pour le Programme de  
recherche industrielle sont aussi disponibles en français.

**Contents**

<b>Summary</b>	
What is the Industry Research Program?	2
Our Goal	2
A Two-Step Process of Evaluation	3
<b>Eligibility</b>	
Who should consider applying to this Program?	4
Eligible Applicants	4
The Project	4
<b>Criteria</b>	5
<b>Submission</b>	
<i><b>Applying to the Industry Research Program</b></i>	
Step One – Notice of Intent	7
Step Two – The Proposal	9
<i>(Note: Please review both steps in this application before completing submission.)</i>	
<i><b>Budget Details</b></i>	12
<b>Application Forms</b>	15

## What is the Industry Research Program?

The Industry Research Program is one of several programs founded by the Premier's Council. Established in 1986, the Council's mandate is to steer Ontario into the forefront of economic leadership and technological innovation. The Premier's Council is comprised of representatives from labour, industry, government and education, and is involved in advising on the principles governing the administration of the Ontario Technology Fund (OTF). This Fund will devote \$1 billion over 10 years to increase the competitiveness of the Ontario economy through the development, diffusion, and application of scientific activity.

Other OTF programs:

- The University Research Incentive Fund
- The Ontario Centres of Excellence
- The Ontario Centres of Entrepreneurship
- The Technology Adjustment Research Program
- The Research and Development Super Tax Allowance
- The Technical Personnel Program
- International R&D Projects
- Radarsat

## Our Goal

The Industry Research Program's goal is to stimulate collaborative projects in research, development, and technology application in areas of strategic importance that will enhance the long-term competitiveness of Ontario industry.

***The Industry Research Program will accomplish this goal by providing awards of up to 50% of eligible project costs to approved industrial research projects.***

The benefits expected from each project, beyond commercialization of the resultant advanced technological product or process, include:

- Increased scientific activity in Ontario industry;
- Increased competitiveness of Ontario industry;

- The development of links between the academic and industrial research sectors;
- The development of links between companies;
- The development of indigenous advanced technical skills and research capabilities in Ontario;
- Increased exports and decreased imports of advanced technology products;
- Increased public awareness of the role that science and technology plays in Ontario's economy.



## Two-Step Process of Evaluation

### Step One

Initial inquiry to the Ministry of Industry,  
Trade and Technology field offices/  
Ontario Technology Fund (OTF).



Completion and submission of Notice of Intent.



Review of Notice of Intent.



If approved by OTF, proceed to Step Two.

### Step Two

Completion and submission of detailed  
proposal and financial forms.



Review by OTF.  
If approved, full assessment begins.



Submissions are assessed by:  
Ministry of Treasury and Economics,  
Ontario Development Corporation,  
Ministry of Industry, Trade and Technology,  
Ministry of Colleges and Universities,  
Minimum of five external reviewers,  
Scientific Advisory Panel.



Applicants meet with government representa-  
tives and Scientific Advisory Panel.



Recommendation to Ontario Cabinet.



Successful applicants enter into contract  
negotiations with OTF.

## Who should consider applying to this Program?

Any company or collaborative team with:

- A developed, advanced technological base;
- Ongoing sales (approximately \$5 million per year or higher) with a high percentage of exports or a potential for exporting the results of their project;
- An active, experienced, and capable research and development staff, capable of managing the research project and ensuring the tech-

nology developed is utilized to maximum advantage;

- An ongoing financial commitment to research and development;
- A working relationship with a recognized Ontario university or an Ontario Centre of Excellence, or the willingness to develop such a relationship;
- The ability to finance the project.

## Eligible Applicants

Eligible collaborators are:

- Canadian-controlled corporations or subsidiaries of foreign-owned firms which have research and manufacturing operations in Ontario;
- Crown corporations with an arms-length relationship with government receiving less than 50% of their revenue from governments;
- Research organizations and consortia with more than 50% of operating funds from private sources;

- Ontario post-secondary institutions;
- Ministries of the Ontario government.

### **Please Note:**

*Although assistance will not be provided directly to government laboratories or Crown corporations, such organizations may be subcontractors to, or participate in, projects.*

## The Project

The project, which would normally be for a minimum of two years and a maximum of five years, should include all of the following:

- Leading-edge science and technology;
- Potential economic benefit to Ontario;
- Collaborative aspects with other companies and academia;
- Human resource development.

### **Please Note:**

*All projects accepted for assessment will be reviewed by external scientific and economic experts.*

### **Projects Not Eligible**

Projects not eligible for funding include those that:

- Would proceed without government assistance or
- Would be more appropriately supported under other government programs.

## Project Criteria

All projects must demonstrate:

- How the scientific and technological capabilities of the company will be enhanced;
- Leadership from the principal eligible applicant who accepts responsibility and accountability for the project;
- Sound scientific principles. Scientific risk is necessary;
- Utilization of the best available university researchers; where applicable from the Ontario Centres of Excellence;
- The ability to commercialize any or all successful work;
- Incremental or new research. (Projects that propose the funding of existing company research and development costs will not be considered.)
- Total project costs of over \$200,000 and a duration of at least two years. Total contributions from the OTF would not be expected to exceed \$5 million;
- An agreement to undertake a public awareness program and participate in any government announcement with respect to the project;
- The experience and capabilities of the individuals assigned to manage the project;
- That technology transfer will occur as a result of the collaboration on the project;
- Economic and social benefits to the province, especially in the areas of export, skills development and technology transfer to Ontario firms other than the collaborators;

- Involvement of at least three distinct collaborating research entities;
- In the case of contribution from other governments, the total government participation will not normally exceed 66%;
- That research and production will be carried out in Ontario.


All applicants must agree to:

- Provide access to financial information, site visits by assessment staff, and agreement to participate in any government award announcement;
- Submit the project to review by external scientific experts;
- Be prepared to enter into a contract with the Government of Ontario within six months of the announcement of the award. The province reserves the right to withdraw if there is no contract agreement within six months.

Priority will be given to:

- Collaborative projects when collaborators share in the costs and benefits of the project;
- Projects with support from other levels of government;
- Any project which has international participation that results in an inflow of technology to Ontario or access to overseas markets.





Digitized by the Internet Archive  
in 2024 with funding from  
University of Toronto

<https://archive.org/details/31761118944511>



**Applying to the  
Industry Research  
Program**

## *Step One:* Notice of Intent

Before making an application, proponents are advised to discuss their proposals with the staff of the Ontario Technology Fund or the field staff in the Ministry of Industry, Trade and Technology. (See office listings on inside back cover.)

Applicants should complete and submit a Notice of Intent to the following address:

Director  
Ontario Technology Fund  
56 Wellesley St. West, 15th Floor  
Toronto, Ontario M7A 2E7

*For your convenience, forms have been provided.*



# Step One Notice of Intent

Please type all answers in the spaces provided.

Project Title

Lead Company

Principal Business

S.I.C. #

Annual Sales \$ Percent Exported %

Annual Research and Development Budget \$ % of sales

No. of employees in Ontario (Canada) Worldwide

No. of research and development staff in Ontario

Competition for this project/product (companies) in Ontario (Canada)

Worldwide

Starting date of the research project mo. year Duration years

Approximate total cost \$

Proposed annual cash flow \$

Technologies involved

Collaborators involved and source of their financial contributions

Name Contribution

Name Contribution

Name Contribution

Has the research received any other government funding in the past three years?

If so, from whom?

How much?

Applicant's Name (please print)

Title

Applicant's Signature

Date











## Applying to the Industry Research Program

# Step Two: The Proposal

Before proceeding to this stage, applicants should consider the following conditions and terms:

### Intellectual Property

Intellectual Property means the proprietary rights which arise from the project generally in the form of patents, copyrights, industrial design, or know-how or any other property rights. The ownership of the Intellectual Property shall rest with the inventor, proponent company, or collaborator, as appropriate. The Government of Ontario, through the contract, shall exercise certain control over the Intellectual Property, for the duration of the agreement, to ensure the objectives of the program are realized. Under certain events of default, including abandonment of the research project and/or commercialization project, misrepresentation, insolvency, or unauthorized sale of the Intellectual Property, the Government of Ontario shall have rights to an exclusive license of all Intellectual Property for the purpose of fulfilling the original terms of the agreement.

### Terms of the Agreement

The company(ies) contract with the Government of Ontario shall be binding, for a term of at least five years from the start of commercial production of the Mandate Products, and may extend to ten years from the date of the contract where royalty payments are applicable.

### Royalties

The Government of Ontario shall be entitled to royalty payments if:

the company licenses production of the mandate product to another Ontario company or to another company outside Ontario during the Commercialization Program. The royalty payments shall extend for ten years from the date of the agreement between the Government of Ontario and the company.

### Freedom of Information

Personal information contained on this or any subsequent forms or application forwarded at a later date, concerning the Industry Research Program is collected under the authority of the Ministry of Industry and Trade Act, S.O. 1982, C.31, S.3 and S.6.

Subject to the provisions of the Freedom of Information and Protection of Privacy Act, 1987, the Ministry of Industry, Trade and Technology will consider any company trade secrets or scientific, technical, commercial, financial, or labour relations information supplied in this application and throughout the program as being confidential. Any questions regarding the collection of said information should be directed to:

Director, Ontario Technology Fund  
56 Wellesley Street West, 15th Floor  
Toronto, Ontario M7A 2E7  
Telephone (416) 963-3721

### Note:

*This section is to be completed only after a Notice of Intent has been submitted and approved.*

The following should be submitted:

### 1. Authorization

Signed authorization by lead company and partners. (Form provided on page 15)

### 2. Cover Page

The cover page should include:

- Project name;
- Principal applicant or proponent (i.e. Company's name);
- Principal contact, position, phone and fax number;
- Collaborator's name, position, contact and phone number.

### 3. Table of Contents

### 4. Executive Summary

The Executive Summary should address the major criteria outlined on page 5. In addition, attach:

- a) Fully completed application forms, and
- b) A list of a minimum of five recommended independent scientific reviewers capable of assessing the scientific content, along with brief biographies, addresses and telephone numbers.

### 4. Scientific Technical Plan – 10-20 pages

This section is designed to allow external reviewers to evaluate the advanced science involved, the appropriateness of the methodology, and the degree of scientific risk involved.

Introduce this technical section with a brief description of the relationship of this project to the industry in question. Describe the advances that are expected to be made over present technology. Scientific risk should be documented clearly.

The experimental pathway to achieve the research objective must be clearly delineated.

The tasks involved and the collaborator's role and responsibilities within the project should be defined.

Payments from the OTF relate directly to the accomplishment of milestones. Milestones with approximate dates, costs, and responsibilities of collaborators (i.e., Principal Investigators) should, therefore, be defined. (Form 3 – Task and Milestone)

Include as an appendix to this section, the curriculum vitae of all principal investigators.

Where the project requires a subcontractor (i.e., a university, government research facility or company) please submit a signed copy of the Research Proposal from the institution, outlining in detail the technical roles, the principal investigators, and the cost associated with the work.

### 5. Project Management

Applicants should document evidence of their ability to manage a project of the size and complexity described.

### 6. Economic and Social Factors

The following factors should be addressed in this section:

- a) The potential for the research effort, if commercialized, to strengthen existing economic activity in Ontario, and/or to facilitate economic diversification in this province;

## Applying to the Industry Research Program

### Step Two

- b)* The nature of the impact of the project on the scientific, technological, human resource, financial, and market base of the company;
- c)* What is the worldwide market for the end product? What percentage do the principals expect to capture? Some evidence of market surveys, however preliminary, should be included. (Complete Form 4 – Commercialization Program);
- d)* Identification of possible future competitors;
- e)* What will be the benefits to the university community?
- f)* Are there any spin-off products?
- g)* Where would the product be manufactured?
- h)* How might the project benefit Ontario firms other than the collaborators? (e.g. through procurement);
- i)* Estimated Canadian content;
- j)* How many jobs will be created during the research phase?
- k)* How many jobs will be created during the first five years of commercialization? What categories will these jobs be in? Where will the jobs be located? Are there likely to be difficulties in hiring skilled staff? How will these difficulties be addressed?
- l)* Evidence that environmental and occupational health and safety factors have been taken into consideration;
- m)* What contributions to skills development are envisioned as a result of the project? (Complete Form 5 – Skills Development Program);

## 7. Project Financing

How will the proponents finance their contribution to the project? How will the partners finance their contribution?

## 8. Communications and Public Awareness

An objective of the Government of Ontario is to increase public awareness of the value of science and technology to the community.

The communications plan should include not only the regular reporting of results, but also a plan for communicating with the public. Such communications might include articles in local papers, talks to schools, clubs, non-scientific associations and open-houses. The plan should show how communication of the results of their activity is diffused to the rest of the business community. The costs of these activities are an allowable expense in the project. (Complete Forms 1 and 2). Communications summary should not exceed two pages.

## 9. Company Information

From the proponent and each collaborating company:

- a)* Fully completed Form 6;
- b)* Board of Directors (separate page);
- c)* List of shareholders, only if a private company (separate page);
- d)* Five copies of the Annual Reports for the last three years (separate from the proposal).



## Budget Elements

A detailed budget should be provided on Forms 1 and 2. Eligible expenditures are those incurred in respect of the Project and in the following categories; subject to review and approval:

### **a) Direct Salaries and Benefits**

- Direct salaries and wages, including usual and reasonable fringe benefits, of staff directly assigned to the Project, and in proportion to the amount of time spent working directly on the Project. (Specify company and university separately)
- Benefits not to exceed three weeks per year in total, with regard to vacation and sick days.

### **b) Travel**

- Reasonable travel expenses for travel necessary to the successful completion of the Project by persons working directly on the Project.
- **Note:** *Travel expenses relating to sales and marketing are ineligible.*

### **c) Direct Materials**

- Direct materials, i.e. the cost of materials which can be specifically identified and measured as having been used or to be used for the Project.
- Where such materials are obtained from an outside supplier, the eligible cost is the net laid-down cost to the company before cash discounts for prompt payment.

- Where the materials have been issued from the company's inventories, the eligible cost is as measured consistently by the company in pricing material inventories.

### **d) Research Equipment**

- The cost to purchase and install equipment necessary to the completion of the research portion of the Project.
- *Attach a list of all planned equipment expenditures over \$5000 per item, with a brief note explaining the need for each item.*

### **e) Audit Fees**

- Audit fees for audit services specifically required by this program are eligible.
- The program requires that a report of an independent auditor accompany quarterly fund requests as follows: quarterly, where the total projected expenditures for the year are \$2 million or more, and, otherwise, semi-annually.

### **f) Other Professional Fees**

- Professional fees other than legal and audit fees directly related to and required for the management of the Project.
- *Attach a list with explanations of the need for any professional services costing more than \$1000.*

## Budget Details

### **g) Other Direct Costs**

- Other direct costs not specifically mentioned in the above categories, but which are directly related to the Project. This would include, but not be limited to, such expenses as sub-contracting costs, equipment rental, rental of special facilities or additional space other than the company's premises, required for the Project, and direct services other than those specifically mentioned in categories *d, e, and f*, above.
- *Attach a schedule breaking this down into the expense categories involved.*

### **h) Communications and Public Awareness**

- Direct costs relating to the Communications and Public Awareness Program of the Project. Regular sales and marketing costs are not eligible.

### **i) Company Overhead**

This is intended to cover such indirect costs as:

- Indirect salaries and wages (management, office, etc.) for administration;
- Indirect services (photocopies, telephone, heat, light, computer services, insurance, use of company premises, and other);
- Indirect supplies;
- Other overhead costs (provide details);

### **j) University Overhead**

- This may not exceed 65% of university direct salaries and benefits.

Categories **a** to **i**, are eligible for reimbursement up to 50%.

### **Ineligible Costs**

- Production, marketing, and sales related costs (including any type of market research);
- Financing or interest costs;
- Capital or repair costs for building;
- Patent searches;
- Legal fees for contract negotiations.

**Note:** Program criteria are subject to change.





## Applying to the Industry Research Program

# Application Forms

### Authorization

*"Upon the discovery by the Government of Ontario of any material misstatement in the application for financial assistance, or the supporting material furnished in connection therewith, the application shall be deemed to be immediately withdrawn by the applicant."*

*"If financial assistance is authorized, I hereby agree that the Government of Ontario or a representative thereof may make a public announcement relating to the project."*

*"I hereby authorize the Government of Ontario to contact my bankers, auditor, solicitor, and insurance agent concerning my affairs, make such credit investigations as it deems necessary, and I hereby give my consent to my bankers, auditor and solicitor to supply such information as the province may require."*

Project	
Lead Company Officer	Company
Position	Date
Partner Company Officer	Company
Position	Date
Partner Company Officer	Company
Position	Date
Partner Company Officer	Company
Position	Date
University Dean/Director of Research	
University	Position



## Form I

## Total Project Costs

Lead Company

Other Collaborators

Project Title

Estimated Schedule

From

To

**Direct Research & Development Costs**

Direct Salaries &amp; Benefits - Company

\$

Direct Salaries &amp; Benefits - University

Travel

Direct Materials

Research Equipment

Audit Fees

Other Professional Fees

Other Direct Costs<sup>1</sup>

Communications &amp; Public Awareness

**Total Direct Research & Development Costs****Indirect Research & Development Costs**

Company Overhead:

Indirect Salaries &amp; Wages

\$

Indirect Services

Indirect Supplies

Other Overhead Costs<sup>1</sup>

Total Company Overhead

University Overhead: 65% of University Direct Salaries &amp; Benefits

**Total Indirect Research & Development Costs****Total Project Costs (Direct + Indirect)**

Collaborator Contribution

Requested From Technology Fund

<sup>1</sup> Give Details**Estimated Total Annual Costs for Proposed Project: Fiscal Year** (April 1 – March 31)

19\_\_ / \_\_

19\_\_ / \_\_

19\_\_ / \_\_

19\_\_ / \_\_

19\_\_ / \_\_

Totals

Total Project

Technology Fund





## Form 2 Individual Participant Project Costs

### To be Completed by Each Participant

Organization \_\_\_\_\_

Check One ☒

☐ Lead Company (Proponent)

☐ Collaborator

Research Role (List the Milestones in which the collaborator will be involved).

Item	Amount	Total
<b>Direct Research &amp; Development Costs</b>		
Direct Salaries & Benefits - Company	\$	
Direct Salaries & Benefits - University		
Travel		
Direct Materials		
Research Equipment		
Audit Fees		
Other Professional Fees		
Other Direct Costs <sup>1</sup>		
Communications & Public Awareness		
<b>Total Direct Research &amp; Development Costs</b>		
<b>Indirect Research &amp; Development Costs</b>		
Company Overhead:		
Indirect Salaries & Wages	\$	
Indirect Services		
Indirect Supplies		
Other Overhead Costs <sup>1</sup>		
Total Company Overhead		
University Overhead: 65% of University Direct Salaries & Benefits		
<b>Total Indirect Research &amp; Development Costs</b>		
<b>Total Project Costs (Direct + Indirect)</b>		
<b>Collaborator Contribution</b>		
<b>Requested From Technology Fund</b>		

<sup>1</sup> Give Details

**Estimated Total Annual Costs for Proposed Project: Fiscal Year (April 1 – March 31)**

	19__ / __	19__ / __	19__ / __	19__ / __	19__ / __	Totals
Total Project						
Technology Fund						



Complete this form by breaking down the total project costs into Task<sup>1</sup> and Milestone<sup>2</sup> costs. **Note that “Communications and Public Awareness” expenses are not allocated to any specific Milestone, but are shown separately.** All other expenses should be allocated (as accurately as possible) to the most appropriate Milestone.

### <sup>1</sup>Tasks

## <sup>2</sup>Milestones

Sub-components of tasks. Milestones are definable achievements at specific points in the progress of a task. Cost estimations are also used to describe these components.





Provide a brief description of the Commercialization program.

Unit Price	
Expected Sales (units)	
Expected Revenue (CDN \$)	



## Form 5

## Skills Development Program

**Number of positions to be created as a direct result of the program**

	Year 1	Year 2	Year 3	Year 4
Management				
Scientists				
Engineers				
Sales				
Research Technicians				
Administration				
Other				





## Form 6

## Company Statistical Data

Company		
Address		Postal Code
Telephone (    )		Fax (    )
Year Incorporated	Canadian Ownership	%
Check One <input checked="" type="checkbox"/> Public Company <input type="checkbox"/> Private Company		
Technology Employed in Project		

Title	Name	Telephone	Fax
President			
Chief Executive			
Project Contact			
Research Director			
Project Accountant			

*Note: Please enclose audited financial statements for the last three years and a forecast for each of the next two years (including the basis upon which each forecast was made).*

**Using the Company financial information, please summarize,**

Company Data	Year Previous	Most Current	Next Year
Domestic Sales			
Foreign Sales			
Total Annual Sales			
Profit, Net After Tax (Loss)			
Number of Employees			
Number of Research and Development (R&D) Employees			
Internal R&D Expenditures			
Private Contract R&D			

## Form 6

## Company Statistical Data (cont'd)

**Other Government R&D Programs (Over the last five years)**

Name of Program					
Check all that apply	<input type="checkbox"/> Federal	<input type="checkbox"/> Provincial	<input type="checkbox"/> Grant	<input type="checkbox"/> Loan	<input type="checkbox"/> Other
Amount (\$)		Duration (Years)			
Project Supported					
Contact at Government			Telephone (      )		
Status					

Name of Program					
Check all that apply	<input type="checkbox"/> Federal	<input type="checkbox"/> Provincial	<input type="checkbox"/> Grant	<input type="checkbox"/> Loan	<input type="checkbox"/> Other
Amount (\$)		Duration (Years)			
Project Supported					
Contact at Government			Telephone (      )		
Status					

**Other Government Assistance (Over the last five years)**

From Ontario	Total Amount (\$)
Duration of Support	
Purpose	Status
From the Federal Government	Total Amount (\$)
Duration of Support	
Purpose	Status

From Ontario	Total Amount (\$)
Duration of Support	
Purpose	Status
From the Federal Government	Total Amount (\$)
Duration of Support	
Purpose	Status

Please provide, on a separate page, any other publicly funded support including international programs.



## **Regional Offices of the Ministry of Industry, Trade and Technology**

### **CENTRAL EAST**

#### ***Metro Toronto***

5 Fairview Mall Drive  
Suite 480  
Willowdale, Ontario M2J 2Z1  
Tel: (416) 491-7680  
FAX: (416) 491-3650

#### ***Orillia***

73 Mississauga Street East  
Orillia, Ontario L3V 6K2  
Tel: (705) 325-1363  
FAX: (705) 325-4484

### **CENTRAL WEST**

#### ***Hamilton***

Bank of Montreal Tower  
1 James Street, North  
Suite 200  
Hamilton, Ontario L8R 2K3  
Tel: (416) 521-7783  
FAX: (416) 521-7398

#### ***Peel***

4 Robert Speck Parkway  
Suite 1140  
Mississauga, Ontario L4Z 1S1  
Tel: (416) 279-6515  
FAX: (416) 279-9160

#### ***St. Catharines***

Corbloc Building  
80 King Street  
Suite 801  
St. Catharines, Ontario L2R 7G1  
Tel: (416) 688-1454  
FAX: (416) 688-4872

### **EASTERN ONTARIO**

#### ***Ottawa***

Place de Ville  
Tower B, Suite 870  
112 Kent Street  
Ottawa, Ontario K1P 5P2  
Tel: (613) 566-3703  
FAX: (613) 563-0436

#### ***Kingston***

1055 Princess Street  
Suite 308  
Kingston, Ontario K7L 5T3  
Tel: (613) 545-4444  
FAX: (613) 545-4439

#### ***Peterborough***

139 George Street, North  
Peterborough, Ontario K9J 3G6  
Tel: (705) 742-3459  
FAX: (705) 742-3272

### **SOUTHWEST**

#### ***London***

195 Dufferin Avenue  
Suite 607  
London, Ontario N6A 1K7  
Tel: (519) 433-8105  
FAX: (519) 433-6765

#### ***Windsor***

Ontario Government Building  
250 Windsor Avenue  
Room 227  
Windsor, Ontario N9A 6V9  
Tel: (519) 252-3475  
FAX: (519) 252-9677

#### ***Sarnia***

Polysar Building  
201 Front Street North  
Suite 801  
Sarnia, Ontario N7T 7T9  
Tel: (519) 332-5030  
FAX: (519) 332-2836

### **Kitchener**

30 Duke Street West  
Suite 906  
Kitchener, Ontario N2H 3W5  
Tel: (519) 744-6391  
FAX: (519) 744-6204

### **Owen Sound**

1137 Second Avenue East  
Owen Sound, Ontario N4K 2J1  
Tel: (519) 376-3875  
FAX: (519) 376-8000

### **NORTH**

#### ***Sudbury***

Ontario Government Building  
199 Larch Street  
4th Floor  
Sudbury, Ontario P3E 5P9  
Tel: (705) 675-4330  
FAX: (705) 674-5179

#### ***Sault Ste. Marie***

500 Bay Street  
2nd Floor  
Sault Ste. Marie, Ontario P6A 1X4  
Tel: (705) 945-8300  
FAX: (705) 942-2823

#### ***North Bay***

147 McIntyre St.  
North Bay, Ontario P1B 2Y5  
Tel: (705) 472-9660  
FAX: (705) 472-6505

#### ***Thunder Bay***

Ontario Government Building  
P. O. Box 5000  
435 James Street South  
3rd Floor  
Thunder Bay, Ontario P7C 5G6  
Tel: (807) 475-4088  
FAX: (807) 475-7892

#### ***Timmins***

273 Third Avenue  
Suite 200  
Timmins, Ontario P4N 1E2  
Tel: (705) 264-5393  
FAX: (705) 264-5927



Ontario

Ministry of  
Industry,  
Trade and  
Technology

Ontario Technology Fund  
56 Wellesley St. W., 15th Floor  
Toronto, ON  
M7A 2E7